

6 July 1961

MEMORANDUM FOR: Acting Chief, Physical Security Division, OS

SUBJECT : Data for Annual Report

1. The following is a list of noteworthy accomplishments of the Safety Staff for the fiscal year 1961:

(a) Seven(7) fire fighting training courses consisting of 120 Agency personnel were conducted to instruct them in basic fire fighting techniques.



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(d) Two hundred and fifty-six(256) accident reports were investigated and analyzed in preparation of the Agency headquarters accident statistics.

(e) Structural guidance was provided to various components of the Agency for twenty-four(24) different types of loading and reinforcement.

(f) Forty-three(43) special safety inspections and tests were performed to provide safe working conditions for Agency personnel.



CIA Safety Officer

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